



**DEPARTMENT OF THE AIR FORCE
90TH MISSILE WING (AFGSC)**

2 November 2020

MEMORANDUM FOR ALL CHILD DEVELOPMENT AND YOUTH CENTER PATRONS

FROM: 90 FSS/FSY

SUBJECT: Program Hours for Base-wide Delayed Reporting/Early Releases and Closures

1. During inclement weather, the base may delay reporting to work and/or close the base. When this happens, the Child Development Center and the Youth Center will follow delayed reporting/closure instructions and open as instructed, examples include:

- If the base has a 1 hour delayed reporting time, these programs will open 1 hour later than normal, 0730.
- If the base has a 2 hour delayed reporting time, these programs will open 2 hours later than normal, 0830.
- If the base is closed, these programs will be closed.

2. If there is a base-wide early release of personnel due to inclement weather, the Child Development Center and Youth Center will also close early. Please pick your child(ren) up when personnel are released and safely travel home.

2. Safety is our utmost concern during inclement weather. Your cooperation is greatly appreciated!

MARY A. JACOBSEN, Civ, DAF
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